Applied Risk Management SG Executive Committee

Meeting Minutes

Date: 19th March 2024; 11am ET

Attendees: Robert Waller, Sam Denard, Patricia Larkin, Emma Soane, Megan Marcellin, Willy Røed

Agenda items

1) **Standing items**

   a) Minutes of last meeting

      o The meeting minutes were uploaded to SG site but are not appearing on public-facing page. Megan will contact Aditi to troubleshoot and correct the typo on current officers page (Sam and Patricia's roles are swapped).

   b) Thoughts on Communications Officer – still needed or OK with just Secretary?

      o We will likely temporarily table this until we have plans for increasing receipt of our email list. Rob's test email received ~ 53 responses, less than a quarter the total membership of 216.

   c) Can we ask Megan to take on task of reminding us at each meeting of what part of annual report we should have information for. That is, we develop a sparse outline then review at key times when we should have information entered

      o Megan in agreement and will base this outline on the contents of the SG handbook.

2) **ARMSG Objectives**

   a) Review of bylaw revision task group submission and discussion

      o Task group (all officers minus Patricia) met in February and compiled draft.

      o Patricia provided constructive feedback on wording, and any additional feedback will be discussed via email prior to next meeting.

      o Next step: distribute proposed changes to our membership.

3) Meeting Objectives – 2024 Tasks (formerly Theme 2 – Quality)

1. RW suggests we work through the roundtable presentation and discussion notes with the objectives of i) identifying discrete, achievable tasks; ii) plan a symposium for SRA 2024 with other SGs, for example EBASG, RPLSG, DASG, etc.

   o Identifying discrete, achievable tasks

      o Rob: What can come out of the roundtable discussion? Meta level higher perspective on how risk management and risk analysis communicate, and what is expected of each. The diagram presented by Zach Collier is a good visual.

      o Sam suggests contacting other SG leaders to look for points of intersection and where we can contribute to what they are focused on right now. Rob will send the edited roundtable notes to SG chairs to encourage engagement.

   o Plan a symposium for SRA2024 with other SGs, for example EBASG, RPLSG, DASG, etc.

      o EBASG and Foundational Issues in Risk Analysis SG seem well-aligned to plan a joint symposium for SRA 2024

         (a) A potential topic stemming from the RADG online discussion group: conversation/debate between Adam Finkel and Tony Cox around reducing risk mitigation resources if an analysis of causality indicates it would not be effective in reducing harm to society (Rob's paraphrasing of the issue).

      o SRA 2024 deadlines will be soon; need to send a ~250-word symposium proposal.

4) Relationship Building

   o RADG discussion site was set up by an individual using a different web system but has overlap with SRA membership. This could be a source of webinar topics/presenters.

   o External collaboration:

      (a) SDP (via Neil Hamlett): Sam provided him with the names of a few SRA members who may be good presenters for SDP. Neil connected Sam to the SDP hierarchy who are interested in connecting further.

      (b) INFORMS: Sam is hoping to attend INFORMS cybersecurity meeting to build relationships there.

      (c) Sam connected with Mihai Diaconeasa (Nuclear Eng. @ NCSU) works on risk and safety of nuclear reactors and saw value in interaction with SRA.

(d) General: Could SRA offer a free registration swap or invite allied organizations to set up materials during conference coffee breaks? These items have gotten a bit lost in the SG chairs meetings, but Rob will continue to raise them as opportunities for relationship building.

5) Theme 3 – Events

a) Survey of members:
   - o Email system through SRA is not effective to reach members, pause survey until we can figure out better way to reach people

b) Ideas for our 2024 webinar(s)
   - o Megan's conference paper? Megan will send abstract, Rob will work with webinar scheduling
   - o All to keep eyes open for other conference abstracts which may be a good fit for a webinar
   - o Other ideas: Rob's risk management by control or influence; Summary of, and initiative stemming from Roundtable 2023?

c) Ideas for other events? PL virtual meet up?
   - o Patricia: We could schedule a virtual meetup in June

6) Next meeting: 21st May 2024; 11am ET

Action items	Owner(s)	Completion/Follow Up Date
Website updates – publish meeting minutes and update current officers error	Megan	May 21
Revisions and distribution of proposed bylaws	All (revisions); Rob (distribution)	May 21
Develop outline for annual report and track/update at each exec. committee meeting	Megan	May 21 and ongoing
Send edited roundtable notes to SG chairs	Rob	May 21
Choose SRA 2024 symposium topic and presenters	All	Submission deadline TBD; discuss May 21
Schedule virtual meetup event	Patricia	May 21

Action items	Owner(s)	Completion/Follow Up Date
Send Rob conference paper abstract for potential webinar presentation	Megan	April 15

These meeting minutes were recorded by Megan Marcellin.